



## How to Change Your Air Filter

Filters should be replaced every 1–3 months, depending on usage and filter type.

1



### Locate the air filter compartment

Typically, your air filter compartment is near the return air duct or blower compartment.

2



### Remove the old filter

Remove the old air filter by sliding it out of the slot or compartment.

3



### Insert the new filter

Insert the new filter, aligning the arrows on the filter with the airflow direction (toward the HVAC unit).

4



### Secure the filter compartment

Secure the air filter compartment by closing it properly.